Creating Custom Functions in Excel

Course Description

This course covers how to create a custom function (sometimes called a user-defined function) in Excel. A custom function is a calculation that the user creates and names. This custom function is then stored in Excel and can recalled when it is needed. In this course we will be using the Visual Basic Editor and using a couple of VBA keywords; however this is NOT a VBA or programming course. You will create a couple of different custom functions and then see how to create an ADD-IN file so that these functions can be used in all your workbooks.

Completion Deadline & Exam: This course, including the examination, must be completed within one year of the date of purchase. In addition, unless otherwise indicated, no correct or incorrect feedback for any exam question will be provided.

Course Level: Overview. This program is appropriate for professionals at all organizational levels.
CPE Credits: 1.5 (CPA)
Category: Computer Science/Specialized Knowledge
Prerequisite: This course is based on Excel 2007 or higher. A basic understanding of Excel and of an IF statement.
Advanced Preparation: None

Course Learning Objectives

After studying this course you will be able to:

1. Recognize how to find and access the Visual Basic Editor
2. Identify the components of custom functions and how to use them
3. Recognize how to create, save and remove custom functions
4. Recognize the implications of creating custom functions and how they work