

# Excel Illuminated

## *Budget Spreadsheets*

### Course Description

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In this comprehensive presentation, Excel expert David Ringstrom, CPA, demonstrates how many Excel functions and features can be used to create adaptable and easy-to-maintain budget spreadsheets. David explains how to separate inputs from calculations, build out a separate calculations spreadsheet, create both an operating and a cash flow budget, transform filtering tasks, preserve key formulas, and more.

David demonstrates every technique at least twice: first, on a PowerPoint slide with numbered steps, and second, in the subscription-based Office 365 version of Excel. David draws your attention to any differences in the older versions of Excel (2019, 2016, 2013, and earlier) during the presentation as well as in his detailed handouts. David also provides an Excel workbook that includes most of the examples he uses during the webcast.

**Completion Deadline & Exam:** This course, including the examination, must be completed within one year of the date of purchase. In addition, unless otherwise indicated, no correct or incorrect feedback for any exam question will be provided.

**Course Level:** Overview. This program is appropriate for professionals at all organizational levels.

**CPE Credits:** 2 (CPA)

**Category:** Computer Software and Applications

**Prerequisite:** None

**Advanced Preparation:** None

### Course Learning Objectives

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After studying this course you will be able to:

1. Recognize the purpose of the Use In Formula command.
2. Recognize what SUMIF returns if a match cannot be found.
3. Identify the data integrity improvement that the Table feature adds to VLOOKUP.