

Excel Illuminated

Taming Large Spreadsheets

Course Description

Are you tired of trying to manage your large Excel spreadsheets? In this comprehensive presentation, Excel expert David Ringstrom, CPA, demonstrates a number of ways you can successfully tame cumbersome spreadsheets. His helpful tips enable you to save time, improve the integrity of large workbooks, avoid repetitive tasks, and much more.

David demonstrates every technique at least twice: first, on a PowerPoint slide with numbered steps, and second, in the subscription-based Microsoft 365 version of Excel. David draws your attention to any differences in the older versions of Excel (2019, 2016, 2013, and earlier) during the presentation as well as in his detailed handouts. David also provides an Excel workbook that includes most of the examples he uses during the presentation.

Completion Deadline & Exam: This course, including the examination, must be completed within one year of the date of purchase. In addition, unless otherwise indicated, no correct or incorrect feedback for any exam question will be provided.

Course Level: Overview. This program is appropriate for professionals at all organizational levels.

CPE Credits: 2 (CPA)

Category: Computer Software and Applications

Prerequisite: Experience with Excel spreadsheets

Advanced Preparation: None

Course Learning Objectives

After studying this course you will be able to:

1. Recognize how the INDIRECT worksheet function simplifies creating summary worksheets.
2. Identify how to use the Watch Window feature to monitor and navigate to key worksheet cells.
3. Recognize features of Excel's Freeze Panes feature.