

Excel Illuminated

Auditing Your Spreadsheets

Course Description

Learn from Excel expert David Ringstrom, CPA, valuable techniques that can be used to verify the integrity of even the most complicated Excel spreadsheets. In this comprehensive course, David shows you how to use Excel's formula auditing and error-checking tools, identify duplicates in a list, monitor the ramifications of even minor changes made to your workbooks, use the Evaluate Formula feature, and much more.

David demonstrates every technique at least twice: first, on a PowerPoint slide with numbered steps, and second, in the subscription-based Microsoft 365 version of Excel. David draws your attention to any differences in the older versions of Excel (2019, 2016, 2013, and earlier) during the presentation as well as in his detailed handouts. David also provides an Excel workbook that includes most of the examples he uses during the presentation.

Completion Deadline & Exam: This course, including the examination, must be completed within one year of the date of purchase. In addition, unless otherwise indicated, no correct or incorrect feedback for any exam question will be provided.

Course Level: Intermediate

CPE Credits: 2 (CPA)

Category: Computer Software and Applications

Prerequisite: Experience with Excel spreadsheets

Advanced Preparation: None

Course Learning Objectives

After studying this course you will be able to:

1. Identify the location of the menu command that allows you to determine categorically if a workbook contains links or not.
2. Recognize how to transform cell references into range names. State the location of the Enable Iterative Calculations setting within the Excel Options dialog box.
3. Identify how to implement the Watch Window to monitor the ramifications of even minor changes to your workbooks.